

IDAHO CONTRACTORS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 7/8/2014

BOARD MEMBERS PRESENT: John Robert Pilote - Chair
Deborah Ann Karren
Scott Schriber
Charles Roy Ellis
Gary Bond

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Carol Klassen, Technical Records Specialist
Maria Brown, Technical Records Specialist

OTHERS PRESENT: Ben Slaughter

The meeting was called to order at 10:00 AM MDT by John Robert Pilote.

APPROVAL OF MINUTES

Mr. Schriber made a motion to approve the minutes of 6/10/2014 and 6/19/2014. It was seconded by Ms. Karren. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She reminded the Board of the deadline dates for submitting proposed law and rule changes to the Idaho Legislature.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board has a cash balance of \$215,602.02 as of 6/30/2014. The Chairman asked for a report on the number of registrations issued from 2013 through 2014 be brought to the next Board meeting.

DISCIPLINE

Ms. Peel presented a payment request for case CON-2011-69. It was moved by Mr. Bond to approve the payment plan of \$50.00 per month for case CON-2011-69. It was seconded by Ms. Karren. Motion carried.

OLD BUSINESS

TO DO LIST

The Board reviewed its to do list. No action was taken by the Board.

NEW BUSINESS

EXECUTIVE SESSION

Ms. Karren made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Ellis. The vote was: Mr. Pilote, aye; Ms. Karren, aye; Mr. Schriber, aye; Mr. Ellis, aye; and Mr. Bond, aye. Motion carried.

Mr. Schriber made a motion to come out of executive session. It was seconded by Mr. Ellis. The vote was: Mr. Pilote, aye; Ms. Karren, aye; Mr. Schriber, aye; Mr. Ellis, aye; and Mr. Bond, aye. Motion carried.

APPLICATIONS

Mr. Schriber made a motion to approve the following for registration:

RCE-37715 OLD SCHOOL EXTERIORS LLC
RCT-37771 WHITE CODY L
RCT-37648 RATHBUN SAMUEL KEVIN JR.

It was seconded by Mr. Bond. Motion carried.

Mr. Schriber made a motion to deny the following for registration:

CUSHING CHRISMAN

The motion died due to lack of a second.

Mr. Ellis made a motion to approve the following for registration:

RCT-37670 CUSHING CHRISMAN

It was seconded by Ms. Karren. Motion carried.

Mr. Ellis made a motion to table the following application for the next Board meeting:

901133929

It was seconded by Ms. Karren. Motion carried.

OTHER STATES VERIFICATIONS

The Board discussed the current process of verifying license status with various states that applicants are licensed or registered in. The Board asked staff to track how much time is spent verifying the information and bring the results to the Board during the next Board meeting.

BOARD ELECTION

It was moved by Ms. Karren to elect Mr. Pilote as Chairman of the Board for an additional year. It was seconded by Mr. Ellis. Motion carried.

NEXT MEETING 8/12/2014

ADJOURNMENT

Mr. Schriber made a motion to adjourn the meeting at 11:31 AM MDT. It was seconded by Mr. Ellis. Motion carried.